
North Junior Championships

Sat 22nd & Sun 23rd June 2024

Derwent Reservoir Sailing Club

VOLUNTEER ROLES DESCRIPTION

Delivering an event of this scale on a volunteer basis means we need assistance from supporters and parents to help with a range of roles during the weekend.

Volunteers for the key roles at the event have already been identified and are in place.

Event Director (ED)	Course Safety Leader (CSL)
Principal Race Officer (PRO)	Regatta Fleet Coach
Assistant Race Officer (ARO)	Rookie Leader
Start/Finish Boat Lead	Results Lead
Jury /Protest Chair	

We are very lucky in the region to have a huge depth of skills and experience amongst the many people who regularly support youth & junior sailing and we very much hope these people will again assist, as they do so regularly already, to help deliver this event. Thank you to everyone who has already stepped forward and offered their time to help at this event.

The event team also recognises that it is important to welcome and encourage new volunteers and help them develop skills so all roles have the opportunity of a “buddy” scheme to help less experienced volunteers learn. If you’ve never helped before, now is the time to get involved.

Generally, volunteers have a lot of fun, meet new people and get to see the action from either a front row seat or a behind-the-scenes but equally important part!

We need additional assistance to deliver the event in the following areas. Please read the roles we need help with and complete the [volunteer registration form](#) and we will get in touch with you.

Thank you for your support.

NEYSA & DRSC.

ON SHORE VOLUNTEER ROLES

Pre-Event

- Assist on Site on Friday.
- Details on what will need to be done not yet clear but general “sorting” and prep on shore. Likely tasks include;
 - Inflating Marks
 - Prepping registration tables
 - Rookie Fleet equipment preparation
 - Boat park prep / organisation
 - Clubhouse prep
 - RIB launch
 - Committee Boat prep

Arrivals

- Help direct vehicles, boats & people to the appropriate location on site.
- Answer queries
- Encourage sensible parking.
- Assist with boat unloading
- Assist with trailer storage

Post-Event

- Assist Sunday evening (& possibly Monday)
- Details on what will need to be done not yet clear but general “sorting” and tidy up.
 - Put Rookie Boats away
 - Tidy club RIBS
 - Assist with loan RIB trailer loading
 - Marshall campsite & parking
 - Litter pick
 - Lost Property!

Registration

- An indoor role for several volunteers on Saturday morning (usually 08:45 – 10:00).
- Collect registration packs *at 0830*. Follow instructions on pre-prepared packs to register all competitors, confirm sail number and fleet. Hand out bibs where appropriate.
- Answer any questions (crib sheet available).
- No experience or technical knowledge required.

Event Office

- An indoor role for the whole day, or morning/afternoon slots, helping with general admin.
- Answering queries and contacting parents of sailors who retire early etc. (No experience or technical knowledge required).
- Send messages on Telegram as needed.
- This can be done on a rota basis between a number of people.

Results

- Assist with entering results into sailwave and publishing them to Telegram.
- Raise scoring queries with the race management team.

This suits someone who likes a calm, quiet task and pays attention to detail. (No experience or technical knowledge required).

This is not a full-time role but will be required periodically during the day and immediately after coming ashore each evening.

This role can be shared between a number of people.

Protest Committee Members

- Review any protests per the rules and resolve under guidance of the protest committee chair.
- Return protest outcome information to results & event office.
- Up to 3 protest committee members are needed per protest.

This will suit anyone who is interested in the rules and fair sailing, no sailing experience needed but ability to interpret the rule book and then debate sensibly and constructively will be useful.

Any sailor interested in joining a protest committee to learn how it all works is welcome to join a protest committee for a different class as a 4th member, please contact the event organisers to find out more details.

Prizes Support

A Sunday afternoon role, assisting the Event Manager to lay out trophies/prizes in preparation for the prize-giving. (No experience or technical knowledge required)

First Aid

- Needs First Aid Certificate as recognised by the RYA but higher level medical training &/or experience will be appreciated.

This role can be shared between a number of people on a rota basis during the weekend.

Bridge

- An indoor role in the Crow's Nest.
- Using a VHF radio, monitor & record all radio communication, recording all relevant information. Liaise between PRO / CSL / Tally / Beachmaster and Race Office.
- Ability to stay calm and process information methodically an advantage.
- This suits someone who likes to know what is going on out on the water but prefers to stay on shore (with a bird's eye view of the action).
- No experience or technical knowledge required but ability to use a VHF radio an advantage.
- This role can be on a rota basis between a number of volunteers during the weekend, ideally two people are needed for each rota slot.

Tally

- Two volunteers for each fleet (6) are required.
- Check all tally bands are in place once registration is closed.
- Hand out tally bands to all sailors, report to bridge any tallies not taken immediately after launch.
- One person to stay with the Tally board all day to record retirees etc (this can be split into shifts and does not need to be the same volunteer all day).
- All tally volunteers to help collect tallies at the end of sailing.
- Report to bridge when all tallies accounted for.
- No experience or technical knowledge required.

Beachmaster

- One volunteer per fleet is required.
- Co-ordinate the safe launch & recovery of sailors. Liaise with tally board / bridge about launch times / missing tallies / retirees.

This role requires someone that is confident using a vhf radio, talking to others and communicating instructions.

Slipway Manager

- One volunteer per slip to co-ordinate the launch & recovery of boats allocated to that slipway.
- Wear a hi-vis jacket so you can be identified.
- Direct volunteers, manage trolley storage, request trollies.
- Wear relevant clothing / footwear to go in the water.
- No experience or technical knowledge required.

Launch / Recovery Support

All parents are expected to support sailors launching & recovery. The Beach master and Slipway manager will direct launching, trolley storage & recovery and liaise with the event team.

Wellies or waders are an advantage but not essential.

Rib Launch & Recovery

This is not required at this event.

Photography

You do not need to be a professional, just someone who enjoys taking pictures!

Using your own camera or phone to take photos / videos of all the action – either ashore and/or whilst on the water.

Multiple photographers are very welcome.

Any photos can be sent via WhatsApp or email to the event office. (No experience or technical knowledge required)

ON THE WATER VOLUNTEER ROLES:

Committee Boat

- Recording start & finish information
- Managing flags / sound signals etc under the direction of the PRO.
- There is a variety of tasks on board to suit all, from those with no experience to those with lots.

This is a good way to get out on the water and see the racing up close (and more comfortable than a RIB).

- You need to have clothing appropriate to spend the day on the water in an open boat.

Pin / Finish Boat

- Checking who is across the line at the start of the race.
- Recording a backup set of finishing results.
- You may need to need to help anchor the boat for the start/finish as directed by the race officer.
- At least two people are needed to call/record numbers.
- You need to have clothing appropriate to spend the day on the water in an open boat.

Safety Fleet

- To helm a safety RIB you will need to hold, as a minimum, RYA PB2
- Follow instructions from the Course Safety Leader (CSL).
- Rib crews do not need experience or qualifications.
- A variety of tasks to help with the safety of the sailors at all times.
- Rib helms/crew will need to attend the daily safety briefing.
- You need to have clothing appropriate to spend the day on the water in an open boat.

Mark Layer

- Ideally you will have the RYA Mark Laying qualification, or be working towards it or have lots of experience of setting courses and laying marks.
- Lay courses per the direction of the Race Officer & provide course conditions input as requested.
- Knowledge of anchors & tackle useful but not essential.
- Mark laying boat crews do not need experience or qualifications but will be expected to pull a lot of mark anchors up & down during the day.
- In inclement weather, the mark laying boats will provide additional safety cover.
- You need to have clothing appropriate to spend the day on the water in an open boat.